

City of Harriman

Council Members

Cheryl Laxton
Tim Johnson
Alicia Harris



Council Members

Lonnie Wright
David Vannasdale
John Brackett

Mayor - Wayne Best

City Manager- Scott Mason

5/04/2026

RE: Notice of Request for Qualifications for Professional Administrative Services
Recreational Trails Program (RTP) Grant – City of Harriman

The City of Harriman, Tennessee is soliciting Statements of Qualifications from firms interested in providing professional administrative services for a 2026 Recreational Trails Program (RTP) Grant. The City of Harriman is requesting assistance with the planning, development, and implementation of our RTP project.

An administrative services firm will be evaluated and selected based on the following criteria:

1. Specialized Experience or technical expertise of the firm in connection with the type of services to be provided.
2. Past record of performance on State and Federally funded projects with the community and other clients including quality of work, timeliness, and cost control.
3. Capacity of the firm to perform the work taking into consideration current and planned workload.
4. Familiarity of the firm with the Recreational Trails Program.

The City of Harriman evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, religion, national origin, sex, creed, age, and disability.

The City of Harriman is an Equal Opportunity Provider. The City of Harriman encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit qualifications.

If you are interested in providing the required services, please send one copy of your Statement of Qualifications to me at City of Harriman, 408 N Roane St, Harriman, TN 37748, on 5/18/2026 at 12:00PM.

Sincerely,

A handwritten signature in blue ink, appearing to read "K. Mize", is written over the printed name.

Keta Mize

Asst to the City Manager